

Wisconsin Public Library Consortium
Board Meeting
May 1, 2024, at 1:00 pm
In Person: Woodland/Trillium Room of the Holiday Inn
Stevens Point Convention Center or via zoom*

1. Call to Order

2. Welcome, Proxy Announcements, and Roll Call

3. Consent Agenda

- a. Review agenda
- b. Approval of minutes from [February 19, 2024](#)
- c. Acceptance of Digital Library Steering Committee minutes from [February 15](#) and [April 11, 2024](#)
- d. Acceptance of Technology Steering Committee Meeting notes from [February 13, 2024](#)
- e. [YTD Budget](#)

4. Discussion and Action Items

- a. **Discussion and Potential Action: Debrief from annual meeting topics.**

During the meeting: The group will debrief from the annual meeting.

- b. **Discussion: 2025 Draft Budget**

Background: The 2025 budget was drafted last year by the budget committee and updated with current figures.

During the meeting: The committee will review the budget and provide feedback. The group will not take action on the budget at this meeting. The group will also discuss options for the magazine formula due to changes in the way magazines can circulate to patrons.

Additional documentation: [2025 Draft Budget](#)

- c. **Discussion and Action: Magazine Carry Over Budget**

Background: Funds budgeted for Magazines for 2023 and 2024 were higher than the actual cost for each year resulting in a \$40,000 in unspent funds.

During the meeting: The Board will discuss and determine if the funds should be applied to the cost of magazines for next year FY2025, or if the funds should be used for digital content this year.

d. **Discussion and Action: Strategic Planning Proposal from WiLS**

Background: It was shared at the last meeting that a workgroup has been created consisting of the current chair, current vice chair, and past chair. The group determined that they would pursue a consultant to help with the process. WiLS, as current project managers who have strategic planning expertise on staff, have been asked to prepare a proposal for the Board to review.

During the meeting: The Board will review and discuss the proposal and process.

Additional documentation: [WiLS Strategic Planning Proposal](#)

e. **Discussion and Action: Delivery Next Steps**

Background: The Board approved moving governance of state-wide delivery to the WPLC.

During the meeting: The Board will hear an update on delivery.

f. **Discussion and Action: Collection Development Policy**

Background: At the last meeting, the Board made modifications to the Digital Library Committee's suggested changes to the Collection Development Policy, adding on information about Advantage titles going to systems for reconsideration. The Selection Committee reviewed and recommended that reconsideration decisions stay with the WPLC and do not fall to the responsibility of any systems. The Selection Committee has concerns about reconsiderations coming back to the Advantage accounts including:

- Lack of Systems' Collection Development Policies
- Lack of System's reconsideration process, including who will be handling the process
- Lack of collection expertise at the system level; they want to ensure the systems are prepared and have an identified selection advisory group

The Digital Library Steering Committee also reviewed and agreed with the Selection Committee's suggested changes.

During the meeting: The Board will discuss making changes to the current wording that was added in the Collection Development Policy.

Additional documentation: [Collection Development Policy with the suggestions from the Selection Committee](#)

g. **Discussion: Wisconsin's Digital Library Access**

Background: Wisconsin's Digital Library is available to all Wisconsin residents with a public library card. There have been questions on how each system/library determines

residency as well as how out-of-state cards are treated; do they have access to OverDrive?

During the meeting: The Board will discuss how each system defines residency and how they handle out-of-state cards.

5. Information Sharing from Partners

Questions to consider:

- What are potential opportunities for collaboration?
- What's new happening at your system?
- What issues are you facing?

6. Adjourn

Next meeting: June 10, 2024, at 2:00 pm

*Zoom connection information

<https://us02web.zoom.us/j/88121442278?pwd=a0Eyb09PT1daNW5sK05XL3FoQXlLdz09>

Meeting ID: 881 2144 2278

Passcode: 158581